

The Odisha Gazette



EXTRAORDINARY
PUBLISHED BY AUTHORITY

No. 1659, CUTTACK, TUESDAY, SEPTEMBER 20, 2016/ BHADRA 29, 1938

[No.4322-ST-II-(SC)-80/2016/ST.]

SCIENCE & TECHNOLOGY DEPARTMENT

RESOLUTION

The 15th September, 2016

Sub: Constitution of a Society named “Odisha State Council on Science & Technology”.

Government after careful consideration, have been pleased to constitute a Society named **“Odisha State Council on Science & Technology”** under the Societies Registration Act, (XXI of 1860) vide Registration No. 23785/19 of 2016-17. The Society will implement various Schemes and programmes of Science & Technology Department, Government of Odisha.

MEMORANDUM OF ASSOCIATION:

- ❖ WHEREAS, It is considered necessary to set up an organization to identify the areas in which Science & Technology can be applied to the development objectives and goals of Odisha State and, in particular, to help to eliminate the prevailing conditions of backwardness, rural unemployment and poverty.
- ❖ WHEREAS, further it is considered necessary to prepare Science & Technology plans relevant to the development needs of the State and it is also necessary to establish effective communication and other links between, and co-ordinate the activities of centres of scientific and technological research, agriculture, Government agencies and industries in order to promote the application of Science & Technology.

1. NAME OF THE SOCIETY:

The society shall be called “Odisha State Council on Science & Technology” herein after called “Society”.

2. LOCATION OF THE REGISTERED OFFICE OF THE SOCIETY:

The registered office of the society shall be located initially at the Science & Technology Department, Odisha Secretariat, Bhubaneswar.

3. AREA OF OPERATION/ JURISDICTION OF THE SOCIETY:

The area of operation/ jurisdiction shall be in the whole State of Odisha

4. AIMS AND OBJECTIVES OF THE SOCIETY:

“Odisha State Council on Science & Technology” registered under the Societies Registration Act, (XXI of 1860) vide Registration No. 23785/19 of 2016-17 will function in accordance with the Rules and Regulations appended hereto, in furtherance of the following objectives:

- 4.1. To identify area in which Science & Technology can be utilized for achieving the socio-economic objectives of the State and in particular the objectives of tackling the problems of backwardness, unemployment and poverty in the rural areas and among the under-privileged sections of society such as Scheduled Castes, Scheduled Tribes, Landless Labour, Artisans, Small and Marginal Farmers and Women.
- 4.2. To advise Government on the formulation of policies and measures, including technical, administrative and legal devices, which will promote such application to identified needs, objectives and goals in particular to health, education and manpower utilization with special emphasis on the development of human skills in the rural areas and in the slums and which will promote the scientific management of the natural resources of the State.
- 4.3. To promote effective co-ordination and to develop and faster communication and other links between centres of Scientific and Technological Research, Government agencies, farms and industries so that promising Research and Development work is initiated, promoted and effectively deployed in agriculture, in industry, in Government and elsewhere.
- 4.4. To initiate, support and co-ordinate applied research/ action research programmes in Universities and other institutions in areas identified to be specially suitable for the application of Science & Technology.
- 4.5. To establish or assist in the establishment of infrastructure (institutions, organizations etc.) necessary to Science & Technology to further the development efforts of the State.
- 4.6. To set up and manage documentation centres/library

- 4.7. To prepare or assist in the preparation of Science & Technology plans and formulate research and development programmes; approve such programmes if received from other institutions and finance and/or aid such projects by means of grants, loans, supply of materials, provision of experts etc.
- 4.8. To promote the popularization of science spread, scientific temper and attitude among the people of the State and disseminate scientific knowledge by means of pamphlets, brochures, journals, books, films activity kits etc. and to organize seminar, symposium and conferences to promote Science & Technology.
- 4.9. To supplement the activities of the State Government in the field of Science & Technology.
- 4.10. To interact with other State Councils and National Science & Technology bodies with similar or related objectives.
- 4.11. To take any other steps which are relevant to the application of Science & Technology to the problems of the State and to promote education in Science & Technology.
- 4.12. To institute prizes and awards for meritorious research and development work in Science & Technology.
- 4.13. To support fundamental/applied research in Mathematics and its applications and frontier areas of materials Science & Technology and to conduct interdisciplinary research on special materials, their development, optimization, production and utilization.
- 4.14. To engage in/ partnership with various Government agencies, international NGOs, national & local NGOs to promote Science & Technology for rural upliftment frontier areas of Materials Science & Technology and to conduct interdisciplinary research on special materials, their development, optimization, production and utilization.
- 4.15. To encourage, develop and extend the use of renewable sources of energy including energy plantations.
- 4.16. To popularize Space Technology like Remote Sensing, Global Positioning System (GPS) and Geographical Information System (GIS) etc.

- 4.17. To popularize Science & Technology among students and the people so as to inculcate in them a scientific temper and attitude.
- 4.18. To popularize the Science in general, Astronomy, Astrophysics and Space Science in particular.
- 4.19. To establish Science Centres / Science City, Planetarium and Science Museum at different regions of the State.

Generally to take all such measures with the approval of the Council as are likely to accelerate the process of modernization in Odisha through the use of Science & Technology inputs.

Besides these objectives/activities, Council also advise Government on policies and measures necessary to promote S & T for the achievement of socio-economic objectives of the State and supplement the activities of State Government in the field of S & T. The Council shall form different divisions and sections viz. Research and Development on Alternate Energy, Biotechnology Applications Centre, Remote Sensing Applications Centre, Patent and Technology Transfer Centre, Water Technology Centre, Farm Machinery Research & Development Centre, Rural Technology and Skill Development Centres etc..

5. CONSTITUTION OF THE GENERAL COUNCIL:

1.	Hon'ble Chief Minister, Odisha	:	President
2.	Hon'ble Minister, Science & Technology, Odisha	:	Vice-President
3.	Chief Secretary, Odisha	:	Member
4.	Development Commissioner-cum- Additional Chief Secretary, Odisha	:	Member
5.	Secretary, Deptt. of Science & Technology, Government of India, New Delhi or his nominee	:	Member
6.	Secretary, Department of Biotechnology, Govt. of India or his nominee	:	Member
7.	Secretary, Ministry of New & Renewable Energy, Government of India or his nominee	:	Member
8.	Secretary, Department of Space, Government of India or his nominee	:	Member

9.	Secretary to Government of Odisha, Finance Department	:	Member
10.	Secretary to Government of Odisha, Science & Technology Department	:	Member
11.	CMD, NALCO, Bhubaneswar	:	Member
12.	CMD, Rourkela Steel Plant, Rourkela	:	Member
13.	Director General, CSIR, Government of India	:	Member
14.	Vice-Chancellor, OUAT, Bhubaneswar	:	Member
15.	Director, Indian Institute of Technology, Bhubaneswar	:	Member
16.	Director, NISER, Bhubaneswar	:	Member
17.	Director, AIIMS, Bhubaneswar	:	Member
18.	Two Eminent persons from various scientific fields nominated by the Government.	:	Member
19.	Director, Science & Technology Department, Government of Odisha	:	Member-Secretary

6. We, the several persons, whose names and addresses are given below having associated ourselves for the aims and objectives described in this Memorandum do hereby subscribe our names to this Memorandum of Association and set our several and respective hands hereunto and form ourselves into a Society under the 'Societies Registration Act, 1860', this 30th June, 2016.

SI.No.	Name	Designation	Occupation	Signature
(1)	(2)	(3)	(4)	(5)
1	Dr. Pradeep Kumar Panigrahy	Minister, Science & Technology, Govt. of Odisha	Social Service	Sd/-
2	Shri Aditya Prasad Padhi	Chief Secretary, Odisha	Govt. Service	Sd/-
3	Shri R. Balakrishnan	Development Commissioner-cum-ACS, Odisha	Govt. Service	Sd/-

(1)	(2)	(3)	(4)	(5)
4	Shri C.J. Venugopal	Principal Secretary, Science & Technology, Govt. of Odisha	Govt. Service	Sd/-
5	Prof. R.V. Rajkumar	Director, IIT, Bhubaneswar	Govt. Service	Sd/-
6	Prof. V. Chandrasekhar	Director, NISER, Bhubaneswar	Govt. Service	Sd/-
7	Dr. Tapan Kumar Chand	Chairman-cum- Managing Director, NALCO, Bhubaneswar	Service in public sector	Sd/-
8	Prof. Surendranath Pasupalak	Vice-Chancellor, OUAT, Bhubaneswar	Govt. Service	Sd/-
9	Dr. Ashok Mohapatra	Director, AIIMS, Bhubaneswar	Govt. Service	Sd/-
10	Prof. U.B. Mohapatra	Director, Science & Technology, Govt. of Odisha	Govt. Service	Sd/-

We the following signatories certify that we know the above-mentioned persons and that they have signed in our presence:

<u>Sl.No.</u>	<u>Name and Address</u>	<u>Signature</u>
1.	Sri Dhruba Charan Panchabhaya Special Secretary S & T Department	Sd/-
2.	Smt. Anjana Prusty Additional Secretary S & T Department	Sd/-

Certificate

- i. Certified that there is no other registered Society in the same name and at the same place.
- ii. Certified that this is the true and correct copy of the Memorandum
- iii. Certified that all the legal matters shall be guided under the Societies Registration Act, XXI-1860 with its Odisha Amendment-1969.

Signed by

Sd/-

Sd/-

Director

Science & Technology Department

Principal Secretary

Science & Technology Department

RULES & REGULATIONS OF THE SOCIETY

1. Name of the Society :

Odisha State Council on Science & Technology

2. Location of the Society:

Department of Science & Technology, Annexed Building, Odisha Secretariat, Bhubaneswar-751001.

3. Title :

These rules and regulation of the society shall be called “the Bye-Laws of the Odisha State Council on Science & Technology”.

4. Definition:

In these regulations, unless the contest otherwise requires:

- (a) ‘President’ means the President of the Society.
- (b) ‘Vice President’ means the Vice-President of the Society.
- (c) ‘Member’ means the member of the Society.
- (d) ‘Member Secretary’ means the Secretary of the Society.
- (e) ‘General Council’ means the council nominated for the overall control of the affairs of the Society.
- (f) ‘Executive Council’ means the council constituted under regulation No.14
- (g) ‘Project Management Council’ means the Council constituted under regulation No.23.
- (h) Government means Government of Odisha
- (i) ‘Financial Year’ means the period of 12 months commencing on 1st April and ending on 31st March of the following year.

5. Constitution of the Society:

The Society shall be an autonomous scientific institution registered under the Society Registration Act, XXI- 1860 with it's Odisha amendment-1969 for State Council on Science &Technology.

6. Location of Headquarters and area of operation/ jurisdiction:

The Headquarters of the society shall be at Bhubaneswar and jurisdiction of the society shall be the whole of the State of Odisha.

7. Extent and Commencements:

- 7.1 The rules shall extend and apply to all the members of State Council, General Council, Executive Council, Project Management Council, Office Bearers, properties and transaction of the Society.

- 7.2 It shall come into force from the day, the society is registered
- 7.3 Every appointment under this Council shall take effect from the date on which it is notified in the Official Gazette by the State Government.

8. Aims and Objectives of the Society:

As mentioned at Sl.No.4 of the Memorandum

9. Variation of Composition of the Council and Vacancies therein:

- 9.1 The Government may vary the composition and strength of the Council at any time as it may deem fit.
- 9.2 Any ad-interim vacancies in the Council due to causes such as resignation, death, retirement etc. or to changes in the designation and/or responsibilities of the official members shall be filled in according to the directions of the President.

10. Term of non-official members of the Council:

The term of non-official members of the Council shall be determined by the Government.

11. Authorities of the Council:

The Council shall function through the following authorities:

- (1) General Council
- (2) Executive Council
- (3) Project Management Council

12. Constitution of General Council:

The General Council shall consist of all the members of the Council as mentioned the Sl. No.5 of Memorandum.

13. Function of the General Council:

13.1 Annual General Meeting:

The Annual Meeting of the State Council shall be held once every year at such time, date and place as the President may decide. At this meeting, called the Annual General Meeting the report of the Management of the State Council for the previous financial year together with an audited copy of the balance-sheet, income and expenditure account and the auditor's report and other matter that may be placed before it by the Executive Committee shall be submitted for approval.

- 13.2 The first Annual General Meeting shall be held by the State Council within 18 months of its registration. The next Annual General Meeting of the State

Council shall be held within 9 months after the expiry of the calendar year in which the first Annual General Meeting is held; and thereafter the Annual General Meeting shall be held within 9 months after the expiry of each calendar year.

13.3 Notice of Meeting:

Notice of the annual meeting of the General Council shall be given by Post or any electronics mode at least 15 clear days before the date of such meeting, and that of an ordinary meeting at least 7 clear days before the date of such meeting, specifying the general nature of the business to be transacted at the meeting.

13.4 Special General Meeting:

The President may, whenever he thinks fit, and shall upon the requisition of not less than one third of the members of the General Council call a Special General Meeting after giving seven days clear notice.

13.5 Quorum for General Meeting:

- (1) The quorum for a meeting of the General Council shall be one third of the total number of members on the date of notice of the meeting.
- (2) No business shall be transacted at any meeting unless there is a quorum at the time when the business is to commence.
- (3) If within half an hour from the time appointed for the meeting no quorum is found, the meeting, unless otherwise stated in the notice calling the meeting, shall be adjourned by the Presiding Officer to such date and place as he may announce:

Provided that—

- (i) No quorum shall be necessary at an adjourned meeting in accordance with this sub-regulation; and
- (ii) A meeting called on the requisition of members under regulation 13.6 shall not be adjourned but dissolved.

13.6 Chairman of the meeting:

At every meeting of the General Council, the President if present, or in his absence the Vice-President and if there be no President or Vice-President present, such member as the members present may elect from amongst themselves shall preside as Chairman.

13.7 Decision by Majority of Votes:

All questions brought before any meeting of the General Council shall be decided by a majority of votes of the members present, and in the case of an equality of votes, the person presiding over the meeting shall have a second or casting vote.

13.8 Decision by Circulation:

Any proposal in respect of which the decision of the General Council is urgently required may be circulated to the members and if approved by a majority shall be deemed to have been passed by a resolution at a meeting duly convened. Such decisions shall be placed before the next meeting of the General Council for information.

13.9 Minutes of Proceedings:

Minutes of the proceedings at such meeting of the General Council shall be drawn up by the Secretary of the Council and signed by him and the Person presiding over the meeting and shall be circulated to the members of the General Council on electronics mode. The minutes shall be confirmed in next meeting.

14. Constitution of the Executive Council:

The Executive Council shall consist of the following, namely:—

1.	Chief Secretary, Odisha	:	Chairman
2.	Secretary or his Nominee, Department of Science & Technology, Govt. of India	:	Member
3.	Development Commissioner-cum-Additional Chief Secretary, Odisha	:	Member
4.	Secretary to Government of Odisha, Finance Department	:	Member
5.	Secretary to Government of Odisha, Science & Technology	:	Member
6.	Secretary to Government of Odisha, Higher Education Department	:	Member
7.	Secretary to Government of Odisha, School & Mass Education Department	:	Member
8.	Secretary to Government of Odisha, Skill Development & Technical Education Department	:	Member

9.	Secretary to Government of Odisha, Agriculture Department	:	Member
10.	Vice Chancellor, OUAT, Bhubaneswar	:	Member
11.	Vice Chancellor, BPUT, Rourkela	:	Member
12.	Director, Indian Institute of Technology, BBSR	:	Member
13.	Director, NISER, Bhubaneswar	:	Member
14.	Director, Science & Technology	:	Member- Convener

15. Variation in the composition of the Executive Council:

The Government may at any time vary the composition of the Executive Council or substitute any of the members or appoint any new member as it may deem fit.

16. If the Secretary is not in a position to discharge the functions of the office of the Convener, the senior most officer of the Council shall act as Convener of the Executive Council.

17. Meetings:

The Executive Council shall meet as often as necessary and at least once in every three months at such date time and place as the Chairman may determine.

18. Procedure at meetings of the Executive Council:

Every meeting of Executive Council shall be presided over by the Chairman and in his absence or during the vacancy of his office by the member chosen by the members present at the meeting from amongst themselves to preside over the meeting. All questions brought before the Executive Councils shall be decided by a majority of the votes of the members present, and in the case of an equality of votes, the Chairman of the meeting shall have a second or casting vote.

19. Quorum:

- 19.1 Five members of the Executive Council shall constitute a quorum at any meeting of the Executive Council.
- 19.2 No business shall be transacted at any meeting unless there is a quorum at the time when the business is to commence.
- 19.3 If within fifteen minutes from the time appointed for the meeting, no quorum is formed, the meeting shall stand adjourned.

20. Notice of Meeting:

Notice of every meeting of the Executive Council setting out therein the general particulars of the business to be transacted at such meeting shall be delivered or sent by post or any electronics mode to each member of the Executive Council.

21. Confirmation of the Minutes:

The Convener shall record the proceedings of the meeting in a minute book kept for the purpose. The minutes recorded by the Convener shall be confirmed by the Chairman of the meeting at the same, or the next meeting.

22. Function of the Executive Council:

The Executive Council shall function as the Executive Body of the Council for the management of its day-to-day affairs. The Executive Council shall, *inter-alia*, discharge the following functions:

- 22.1 To manage the affairs of the Council and, for this purpose, to formulate the implement administrative, financial and personal policies designed to promote scientific and technological activity;
- 22.2 To prepare the budget for the activities and programmes of the Council for approval by the General Council;
- 22.3 To formulate, approve and follow up Science & Technology schemes and programmes;
- 22.4 To promote basic scientific research and to give support to all activities related to technological development, through proto-type pilot plant/field trials, up to the setting up the operation of demonstration units;
- 22.5 To provide Science & Technology inputs to Government, quasi-Government Science & Technology Voluntary field groups, and other agencies for this extensive application of demonstrated technology;
- 22.6 To constitute Task Forces for specific problems, research projects, studies and similar other activities as may be required;
- 22.7 To institute prizes and awards for outstanding research and development work;
- 22.8 To organize Workshops, Seminars, Science Exhibition and Conferences etc;
- 22.9 To spread scientific knowledge by means of journals, pamphlets etc..

23. Constitution and function of Project Management Council (PMC):

23.1 The Project Management Council shall consist of the following namely:—

1	Secretary, Science & Technology Department	Chairman
2	Director, Science & Technology, Govt. of India (in-charge of State Council)	Member
3	Director, Institute of Life Science	Member
4	Director, Agriculture & Food Production/ Horticulture	Member
5	Director, Animal Husbandry/ Fishery	Member
6	Director, Higher Education	Member
7	Director, Secondary Education	Member
8	Director, Technical Education	Member
9	Director, Science & Technology	Member-Convener

23.2 Project Management Council may discharge such functions of the Council relating to planning and development, finance, personnel administration, resource mobilization and similar other matter which may be assigned to it by the Executive Council.

23.3 The quorum for a meeting of the PMC shall be four.

24. Special Invitees:

The General Council, Executive Council and PMC may co-opt members, or invite Special invitees to assist in the discharge of its functions but co-opted members and special invitees shall not form part of the quorum.

25. General Rules of Business for Council and other Committees:

25.1 The President and the Vice-President of the General Council shall be entitled to participate in the deliberations of the Executive Council or PMC.

25.2 Every Special Committee or a Task Force shall forward to the Secretary, quarterly reports of its working and activities and the Secretary shall place such reports before the Executive Council for its consideration and such directions as the Executive Council may choose to give.

25.3 The Executive Council shall place a report on the working of PMC and Task Forces before the annual meeting of the General Council.

26. Funds, Budget, Accounts and Audit:

- 26.1 The Council will have its own fund. Money received from Government or other sources will be credited to the said fund.
- 26.2 The Executive Council of the Society shall select their Banker from the empanelled Banks notified by Finance Department from time to time to handle the business and deposits of the Society.
- 26.3 All financial transactions shall be carried out in the name of the Council by any officer or officers of the Council authorized by the Executive Council.
- 26.4 All payments out of the fund shall be made electronically through the bank account of the individual beneficiary. Payments below Rs.1000/- may be made in cash/ cheque.
- 26.5 The Secretary shall prepare and submit to the Executive Council for approval in the month of December every year, the budget of the Council and such financial statements as may be indicated by the General Council.
- 26.6 The budget and other financial statements passed by the Executive Council shall be placed before the Annual meeting of the General Council on or before the 1st of March every year which may make such codifications as it deem necessary.
- 26.7 If at any time during the course of the year it is considered necessary to make any modifications in the budget, it shall be opened to the General Council to make such changes at an ordinary meeting or a special meeting convened for the purpose.
- 26.8 No expenditure shall be incurred for which provision has not been made in the budget, provided that the EC may authorize the Secretary to incur expenditure on any item not provided in the budget subject to approval in the General Council.
- 26.9 The Secretary shall be responsible for proper maintenance of accounts of the Council.
- 26.10 The accounts of the Council shall be maintained in accordance with such general instructions as may be issued from time to time by the Govt. of Odisha / General Council or Executive Council.
- 26.11 The funds of the Council shall be utilized solely for the purpose of the Council.
- 26.12 The annual accounts shall be audited by a Chartered Accountant appointed by the State Government/ Executive Council.

- 26.13 The account of the Council will be opened to examination by the Accountant General, Odisha.
- 26.14 The Secretary shall produce all accounts, registers, documents and subsidiary papers which may be called for by Auditors appointed by the State Government/ Executive Council.
- 26.15 The Executive Council shall then place the Audit Report before the General Body with its remarks.
- 26.16 Annual Reports and Audit Reports of the Council shall be submitted to Administrative Department within one year of the closure of the accounting year.

27. Cessation of membership:

A non-official member of the General Council, Executive Council, Project Management Council shall cease to be member thereof, if—

- 27.1 He resigns or become physically unfit;
- 27.2 He does not attend three consecutive meetings of the General Council, Executive Council, Project Management Council as the case may be, without prior intimation in writing to the Convener.

28. Resignation when to take effect:

Resignation of the non-official members of the General Council, Executive Council, Project Management Council shall be tendered to the President or Chairman as the case may be, and shall not take effect unless it has been accepted.

29. Dissolution of Council and adjustment of their affairs:

- 29.1 Wherever by a requisition of not less than 1/3rd of the members of the General Council or by a resolution of the General Council, it is found expedient or advisable to alter, extend or abridge the memorandum of Association or these Regulations or to amalgamate the Council either wholly or partially **with any other society or body corporate, the proposition and motion** to that effect shall be considered in a special general meeting with a prior notice of fifteen clear days to the members of the General Council and such proposition shall not be carried into effect unless it has been considered and passed by a resolution voted by at least 2/3rd of the total strength of members of the General Council.
- 29.2 No less than 3/5th of the members of the General Council may determine that it shall be dissolved forthwith or at the time agreed upon, and all necessary steps shall be taken for the disposal and settlement of the

property of the Council by the General Council in such manner as it may determine, subject to ratification by Government of Odisha.

30. Any other:

A list of the members of the General Council, Executive Council and Project Management Council shall be filed with the Inspector General of Registration (IGR) within 14 days of the annual general meeting held under regulation-13.1.

31. State Council Secretariat:

The Council has its own Secretariat with technical, administrative and support staff. The Secretary, Science & Technology Department shall be the Head of the Council Secretariat. The Director, Science & Technology shall be the Member- Secretary of the Council. Various positions in different rank shall be created from time to time as per need on recommendation of the Project Management Council with approval of Government.

32. Property:

All the movable and immovable properties of the Council shall be in the name of the Council. Immovable properties of the council shall not be acquired or disposed off by sale, gift or in any other manner without the written permission of the Government in Science & Technology Department.

33. General/ Legal Action:

- 33.1 The society may sue or may be sued in the name of the Member Secretary.
- 33.2 The income and property of the society derived, shall be utilized towards the promotion of the objectives thereof, subject, never the less, to financial discipline in respects of the expenditure of grants imposed by the Central/State Government from time to time.
- 33.3 In the event of winding up or dissolution of the Society and after satisfactory setting of its liabilities, all remaining assets shall be disposed in such manner as the State Government may determine.

34. Amendment of Rules and Regulations:

The rules and regulation of the society shall be amended by the Governing Council subject to approval of the Government.

35. CERTIFICATE:

- i. Certified that there is no other registered society in the same name and at the same place.
- ii. Certified that this is the true and correct copy of the by-laws.

- iii. Certified that all the legal matters shall be guided under the Society Registration Act,XXI-1860 with its Amendment-1969.

Signed by

Sd/-

Sd/-

Director

Science & Technology Department

Principal Secretary

Science & Technology Department

This Resolution shall come into force with immediate effect.

ORDER

Ordered that this Resolution be published in the Extraordinary Gazette of the Odisha Government for the general information and copy be forwarded to all Departments of Government/ Heads of Department and other concerned.

By Order of the Governor

C.J. VENUGOPAL

Principal Secretary to Government